**Curricular Affairs**

**Course Approvals**

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**Staff**

- **Liz Sandoval** - Director, Curricular Affairs
- **Rebecca Drake** - Course Approvals Lead
  Program Coordinator III
- **Frederick J. Lewis** - Program Coordinator

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**Course Dates and Deadlines**

<table>
<thead>
<tr>
<th>Term</th>
<th>Priority Route Start</th>
<th>Final Approval</th>
<th>Go Live</th>
</tr>
</thead>
<tbody>
<tr>
<td>Winter / Spring 2024</td>
<td>July 20th</td>
<td>Begins September 15th</td>
<td>March 1st</td>
</tr>
<tr>
<td>Summer / Fall 2024</td>
<td>December 20th</td>
<td>Begins February 15th</td>
<td>October 1st</td>
</tr>
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Full dates and deadlines details see [link](#).

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**News**

- *Curricular Affairs'* website has been updated. Please review and update any bookmarks, specifically the Dates and Deadlines information for coming deadlines.
- **September 15, 2023**: Final Approval deadline for 2235/2241 forms.
- Initiators please be sure to monitor your forms. You can use UAccess Student-Administrative>Staff>Navigator >Curriculum Management>UA Curriculum Management>UA Manage Course Forms. Once the screen loads select "My Other Forms".

To enter the forms and view comments and full route details select "View Details". If there are questions on a route step please reach out to the listed approvers.

- Initiators may also check on forms using UA Course Management- UA Course Add, Modify, or Inactivate. Searching Approval Status "in-process" and User ID using the initiators Netid will pull their currently routing forms.
- The reuse of catalog numbers process has been updated to ensure no negative impacts to the curriculum process. Catalog numbers that have been inactive or have had no enrollments for the last 8 years may be reused.

**Reminder**

Please be sure to use the [Course Catalog](#) to review updates. Many users have been utilizing Browse Catalog which only shows live terms and will not display 2241 items until Go Live, October 1, 2023, when the term data goes live to Campus. If you do not have access to the catalog view, please use Access Provisioning under Support on the [UAccess homepage](#) to request access through AccessFlow. Once the user and APL are selected in the new access request, the role selection is UAccess Student>Campus Users>Room and Course Scheduling>Course Catalog View. Provisioning assistance is located under the "need help" link in AccessFlow.